

TENDER SCHEDULE
FOR
SELECTION OF
AGENCY TO PROVIDE LOGISTICS SERVICES
FOR RUNNING AGRI INPUT SHOPS BY
AP AGROS
IN THE STATE OF ANDHRA PRADESH



**ANDHRA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT
CORPORATION LTD.**

(A GOVT. UNDERTAKING)

D.No.55-17-2 to 4, C Block, 5th Floor, Stalin Corporate Building, Lane No.2,
Industrial Estate, Autonagar, Vijayawada-520 007 Ph:0866-2556803, Fax:0866-
2556804

E.mail: apagrospehi@gmail.com

DISCLAIMER

The information contained in the Tender schedule or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the AP AGROS or Department of Agriculture, Government of Andhra Pradesh, (herein after, DA-GoAP) is provided to Applicants on the terms and conditions set out in the Tender schedule and such other terms and conditions subject to which such information is provided.

The Tender schedule is not an agreement and is neither an offer nor invitation by the AP AGROS or DA- GoAP to the prospective Applicants or any other person.

The purpose of this Tender schedule is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this Tender schedule.

Information provided in this Tender schedule to the Applicants is on a wide range of matters, some of which depends upon the interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion in the law expressed herein.

AP AGROS also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this Tender schedule. AP AGROS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Tender schedule.

The issue of the Tender schedule does not imply that AP AGROS is bound to select any Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and AP AGROS reserves the right to reject all or any of the proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AP AGROS or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and AP AGROS shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the selection Process.

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**Andhra Pradesh State AGRO INDUSTRIES DEVELOPMENT CORPORATION
LTD.**



(A Govt. Undertaking)

**# D.No.55-17-2 to 4, 5Th Floor, C-Block, Stalin Corporate,
Road No.2, Industrial Estate, Auto Nagar, Vijayawada – 520007**

Ph:0866 – 2556803, Fax: 0866 - 2556804

Web site: www.apagros.org, Email: apagroseshi@gmail.com

Lr. No. Agros/ASC/RBK/2019-20

Dated: 10-01-2020

Tender Notice Inviting Sealed Quotations

Sealed Quotations are invited for “Selection of Agencies to provide Logistics Services for running agri input shops by AP AGROS in the State of Andhra Pradesh. The Tender schedule, submission particulars etc., are as follows:

Cost of Tender Schedule Rs.	Sale of Tender Schedules From – to	Date of Pre-bid meeting	Last date for submission	Date of opening of Technical Quotations	Date of opening of financial proposal
Rs. 5,000/-	10-01-2020 to 20-01-2020 up to 10.00 AM	13-01-2020 at 11.00 AM	20-01-2020 up to 11.00 AM	20-01-2020 at 12.00 PM	21-01-2020 at 11.00 AM

Tender schedules in person may be obtained from the registered office **between 10.30 AM to 5 PM on all working days** on payment of the amount mentioned above in the shape of Demand Draft drawn in favour of ANDHRA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD. payable at Vijayawada. The Tender Schedules can also be downloaded from our website www.apagros.org and submitted duly enclosing the Demand Draft towards the cost of Tender schedule. The downloaded Tender schedule received without Demand Drafts towards cost of Tender schedule will be rejected.

Sd/-

Vijayawada

Vice Chairman and Managing Director

10-01-2020

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1. Background of Proposal

1.1. General Information

The Department of Agriculture has been created mainly to provide Agricultural Extension services to farmers and to transfer the latest technical knowledge to the farming community, introduction of high yielding varieties, laying demonstrations, imparting training to farmers to improve skills & knowledge to boost up the agricultural Production and productivity.

The other objectives of the Department are to assess requirements of agriculture inputs well in advance and to regulate their production and monitor timely supply of seeds, fertilizers and pesticides, implements, credit etc., to farmers.

The Department also carries out certain other facilitating functions such as 1) soil testing 2) soil and water conservation 3) soil survey 4) credit assessment / arrangements 5) media production 6) training to farmers 7) arranging P.P. campaigns /Diagnostic team visits whenever necessary 8) monitoring and evaluation 9) disaster management 10) crop insurance 11) agricultural mechanization 12) extending technical assistance to various agencies.

The Department of Agriculture, Government of Andhra Pradesh in order to achieve their objectives, will be establishing Rythu Bharosa Kendras (RBKs) across Andhra Pradesh through the Nodal Agency AP AGROS, a Government of Andhra Pradesh undertaking.

AP Agro Industries Development Corporation Limited (AP AGROS) is an equity participation of Government of India and Government of Andhra Pradesh. Key objective of AP AGROS is development of agro based industry in the state of Andhra Pradesh. AP AGROS is the Nodal Agency for supply of all farm machinery to the Government Departments/ organization and farming community in the State.

The main objectives of AP AGROS are:

- i. To buy, import, export, sell and generally deal either on cash, deferred payment, instalment or hire-purchase basis of all plant and machinery, implements, accessories, tools, materials, substances, goods or things of any description including Agricultural Implements, Agricultural Machinery, Plant Protection Equipment, Fertilizers, Pesticides, Horticulture Equipment, etc.
- ii. To promote, establish, improve, develop, administer, own and run agro industries, projects or enterprises or programs related to Agriculture, Horticulture, Forestry, Pisciculture, Sericulture, Apiculture, Poultry Farming, Animal Husbandry, etc.
- iii. To promote, establish, improve, develop, administer, own and run service shops, repair shops or workshops to maintain, repair, refine, alter, improve any plant, machinery, implements, etc., capable of being used in any activity which the Company is competent to carryon.
- iv. To acquire by subscription, purchase or otherwise take over any of the industries or projects or enterprises or programs or facilities within the ambit of paragraphs as mentioned above
- v. To aid, counsel, assist, finance, protect and promote the interests of the industries or projects or enterprises or programs or facilities within the ambit of paragraphs as mentioned above

1.2. Objective

With an intention of providing assured quality farm inputs to the farmers, the Department of Agriculture plans to open Government Owned Farm Input shops in the proposed Village Secretariats under the name Rythu Bharosa Kendras (RBKs) across all districts of Andhra Pradesh. As per the G.O.Rt.No. 832 dated 31-12-2019, a Tender Committee was constituted for selection of Agencies to provide warehouse and logistic services and integrated end to end software platform and Project Management Unit (PMU) at Head Office for running the RBKs In accordance with the same, AP AGROS invites bids from reputed and interested agencies for Logistics service to enable AP AGROS to carry out retail operations at Rythu Bharosa Kendras (RBKs) i.e. at Village Secretariat level to sell Government Certified quality farm inputs to the farmers in the designated catchment area through Hub and Spoke model. The RBKs will have the following key objectives:

- i. Channelize government schemes and create a reliable alternate channel for sale of quality farm inputs to the farmers;
- ii. Provide Right certified products at right price at right time as per the choice of the farmers;
- iii. Educate farmers on various Central and State agriculture and Horticulture schemes and latest technological developments in the field of agriculture and Horticulture
- iv. Provide Agriculture / Horticulture Knowledge Centers to farmers including but not limited to farm advisory
- v. Connect Farmers to RBKs through online platform i.e. create an online app on product information, pricing, technical know-how, track their orders, etc.
- vi. Leverage the benefits of technology in farming through access to right information to farmers helping them to take more informed decisions, optimize cost and increase farm productivity and income

1.3. Zones

Zone 1		Zone 2		Zone 3		Zone 4	
District	No. of Mandals	District	No. of Mandals	District	No. of Mandals	District	No. of Mandals
Visakhapatnam	46	Krishna	53	Prakasam	56	Chittoor	66
Vizianagaram	34	West Godavari	48	Nellore	46	Kadapa	51
Srikakulam	38	East Godavari	64	Guntur	57	Anantapur	63
						Kurnool	54
Total	118		165		159		234

1.4. Data Sheet

1 Details of Entity calling for Bid / Submission Address

The Vice Chairman & Managing Director
D.No.55-17-2 to 4, C Block,
5th Floor, Stalin Corporate Building,
Lane No.2, Industrial Estate,
Autonagar, Vijayawada-520 007
Ph: 0866- 2556802, 2556803

(The hard Copy of original instruments in respect of Tender document, earnest money must be delivered to the above address along with the bid proposal.)

2 Bid Validity Period

Bid must remain valid for 3 months after the closing date of bid.

3 Tenure of Contract

The contract shall be in force for a period of Three years Subject to review of performance every year as per the terms and condition of the Tender schedule

4 Extension of Contract

The contract may be extended by a period of two years, subject to satisfactory performance of the Bidder at mutually agreed terms and conditions.

5 Clarifications

Clarifications may be requested no later than the dates defined in the Schedule. Clarifications may be e-mailed (only) to the following address:

apagrospehi@gmail.com

(All emails must have subject line 'Pre-Bid Queries for:

Amount of EMD is INR 2,00,000/- (Rupees Two Lakhs Only) for each zone as detailed in Section 2.11

6 A Tender fee of Rs. 5,000/- is being charged

7 Performance Bank Guarantee will be INR 10,000,000/- (Rupees One Crore Only) for each zone as detailed in Section 2.13

8 Method of Selection

- i. All bidders have to submit Technical & Financial Proposals
- ii. Zone-wise L1 Rate will be discovered separately for fertilizers, seeds and pesticides and negotiations will be done as per the need

The Selection process is as mentioned in Section 2.5

1. All bidders shall submit Technical and Financial Proposals, those qualified in Technical Evaluation will be further evaluated on Financial proposal

2. In Financial proposal, all bidders have to quote their cost as per Annexure III & IV, Zone wise for which they intend to bid.
3. Zone-wise L1 Rate will be discovered separately for fertilizers, seeds and pesticides and negotiations will be done as per the need

9 Schedule for Tender

Schedule of Tender		
S. No.	Events	Date and Time
1.	Date of publishing Tender Notice	10-01-2020
2.	Document download start	10-01-2020
3.	Pre-Bid meeting at AP AGROS	13-01-2020 at 11.00 AM
5.	Bid submission end	20-01-2020 at 11.00 AM
7.	Technical bid opening	20-01-2020 at 12.00 PM
8.	Financial bid opening	21-01-2020 at 11.00 AM

1.5. Glossary and Acronyms

A.P AGROS – Andhra Pradesh State Agro Industries Development Corporation Limited

DoA – Department of Agriculture

EMD – Earnest Money Deposit

GST – Goods & Service Tax

RBK – Rythu Bharosa Kendra

SoW – Scope of Work

VAA – Village Agriculture Assistant

2. Details of Bid Submission

2.1. Definitions

- a) “Bid” means the Techno-Commercial Proposal consisting of documents as stipulated in this Tender schedule.
- b) “Bidder” means any interested entity in the designated catchment area, having experience in handling and transportation, etc.
- c) “Agency” means the Bidder/s that have been selected by the AP AGROS and awarded the Letter of engagement for execution of the services.
- d) “Scope of Work” (SoW) explains the objectives, scope of work, activities, tasks to be performed and the respective responsibilities of the Purchaser and the Agency. A complete elaboration is available in Section 3 of the Tender schedule.
- e) "Confidential Information" means any information disclosed to or by any Party to this Contract and includes any information in relation to the Parties, a third party including any such information that may come to the knowledge of the Parties hereto/Bidder's team by virtue of this Contract that is by its nature confidential or by the circumstances in which it is disclosed confidential and/or is designated by the disclosing Party as confidential or identified in terms connoting its confidentiality; but does not include information which is or becomes public knowledge other than by a breach of this Contract.

2.2. General

- a) All the provisions listed out in the Tender schedule issued by the AP AGROS shall be binding upon the participating bidders of this Tender.
- b) AP AGROS will select Agency, in accordance with the method of selection as detailed in Section 2.5 “Selection Process”.
- c) The detailed scope of the assignment/job has been described in the Scope of Work in Section 3 of Tender schedule.
- d) The date, time and address for submission of the bid have been given in Data Sheet Section-1.4 of Tender schedule.
- e) Interested Bidders are invited to submit the documents for Technical Bid and Financial Bid, strictly as per Annexure I to IV.
- f) AP AGROS is not bound to accept any or all the bids and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Bidders and assigning any reason to the bidder.

2.3. Invitation to Bid

- a) AP AGROS invites proposals from reputed, reliable and interested firms who would be providing logistics service for Rythu Bharosa Kendras which are implemented by AP AGROS
- b) Bidders are advised to study the Bid document carefully.
- c) The bidder/s may submit their bid for one or more or all the Zones
- d) Not more than one Tender shall be submitted for each Zone by one bidder/s having business relationship. Under no circumstance will his father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner (s) / directors(s) are common) be allowed to Tender for the same contract as separate competitors. A breach of this condition will render the Tenders of both parties liable to

rejection. If it appears to the AP Agros that there was any syndicate in Tendering process, it can be cancelled by AP Agros.

- e) The tenure of the Contract shall be as specified in Section 4. The contract may be extended as specified in Section 4. Notwithstanding the allocation of the volume of work during the Contract period and/or tenure of Contract, the AP AGROS reserves the right to terminate the contract without prejudice or liability after giving notice as stipulated in General Conditions and Special Conditions.
- f) Intending bidders are advised to visit AP AGROS website: www.apagros.org at least 3 days prior to closing date of submission of Tender for any corrigendum/ addendum/ amendment. If not followed the website, AP Agros is not responsible and individual communication will not be provided to the intending bidders.
- g) Hard Copy of original instruments in respect of earnest money deposit (EMD) / Bid Security (BS) must be delivered at the address as mentioned. Bid will be rejected in case of non-receipt of original payment instrument like Bank Guarantee with the submitted bid.
- h) Bids will be opened as per date/time as mentioned in the Data Sheet 1.4 of the Tender schedule.
- i) AP AGROS shall not be responsible for non-receipt/non-delivery of the Bid Documents due to any reason whatsoever.
- j) The response to the Tender schedule should be submitted on or before the date and time specified in the schedule for Tender in Data Sheet
- k) AP AGROS reserves the right to reject any or all the Bids in whole or part without assigning any reasons.
- l) In case of Consortium, Lead Party should enclose the letter of association on their company letterhead along with Power of Attorney (Appendix II). In case of Consortium, the consortium members should not be more than three.
- m) Accordingly, The Consortium Members must provide separate details as per section 2.5, duly signed by authorized representatives of Consortium Member Organization.
- n) This 'Invitation to Bid' is non-transferable under any circumstances. If found, criminal action will be taken against such transferer.

2.4. Eligibility

1. The bidder must have experience in Handling, logistics, transportation, delivery in India and the same information should be provided as per the format in Annexure I. (bidder to also provide documented evidence of the work undertaken in the form of contract agreement/ work order, etc.)
2. The Bidder's Average annual turnover should be at least **Rs 10 Cr. (Rupees Ten Crore)** from the sub clause 1 of clause 2.4 above, during each of the three previous financial years, viz., 2016-17, 2017-18 and 2018-19 and the same information should be provided as per the format in Annexure IV. (bidder to also provide audited balance sheets for the concerned Financial Years)
3. The bidder should not be blacklisted or debarred or banned from participating or carrying out business with the AP AGROS or the entire state and Central Government at the time of the submission of the bid. An undertaking from the bidder, in this regard, should be submitted. A similar ban after the submission of the bid, but before the award of the contract shall also disqualify the bidder.

2.5. Selection Process

The evaluation of the proposal will be done in 3 parts:

1. **Preliminary Scrutiny:** Each proposal will be scrutinized by a Tender Committee of AP AGROS, to determine whether the documents have been properly signed by authorized representative of the bidder, all relevant papers submitted, and the proposal are in order. Proposals not conforming to such requirements will be deemed prima facie rejected.

2. Technical Evaluation Criteria

1. Number of years of Experience in: Handling, logistics, transportation, delivery in India
2. The bidder should provide certificate of Incorporation of the organization, Self-Declaration on their letterhead as documentary proof for their experience in concerned fields.
3. Average annual turnover in last three years from the abovementioned function.
Bidder to provide audited balance sheets for the concerned Financial Years.
4. Additional weightage will be given to the agencies bidding for all the three Tenders issued against **Lr. No. Agros/ASC/RBK/2019-20**.
5. Bidder will have to score a minimum of 50 marks in Technical evaluation as described in Section I of the Tender schedule, to be qualified for Financial Evaluation.
6. The qualified Bidders shall be eligible for Financial Evaluation.
7. The bidders are required to provide required information as sought in Annexure I to II of the Tender schedule. The marks shall be assigned to the bidders based on information provided by them in these annexures.
8. The bidders are also required to provide the following documents with the Technical Bid: -
 - i. Copy of the Permanent Account Number of the firm/LLP/company.
 - ii. Copy of GST registration number of the firm/LLP/company.
 - ~~iii.~~ Power of Attorney is required in case the document is signed by a person who is not a signing authority of the organization
 - ~~iv.~~iii. In case of Consortium, Lead party should enclose the letter of association along with all the above documents of the consortium partners
9. If the bidders fail to submit any of the above listed documents, their bid would be summarily rejected.
10. Bids of the participants fulfilling the above Technical Eligibility criteria shall be only considered for opening of Financial Bid.

Note: Documentary evidence must be furnished against each of the above criteria along with an index. All financial documents must be signed by the CA and other documents must be signed by authorized signatory of the Bidder. Relevant portions, in the documents submitted in pursuance of eligibility criteria, should be highlighted.

3. Financial Evaluation Criteria:

- a) All the bidders will have to submit the Financial Proposal as stated in Section 2.7.
- b) The bidders qualified in the Technical evaluation shall only be considered for Financial evaluation.

2.6. Clarification and Amendment of Tender Schedule

- a) Bidders may request a clarification in the Tender schedule up to the number of days indicated in 'Data Sheet', before the bid submission date. Any request for clarification must be sent to the official email id: apagrospehi@gmail.com. Clarifications to the query mails shall be listed on the website while queries raised in the pre-bid meeting shall be addressed specifically to the concerned party via an email. Under no circumstances personal communication will be sent through post.
- b) Bidders requiring any clarification regarding Tender schedule may notify with AP AGROS in writing from authorized personnel of the organization through their official mail id at the e-mail address indicated in this document, 48 hours before bid due date on working days only.
- c) At any time, before the deadline of submission of Bids, AP AGROS may amend the Tender schedule by issuing an addendum/corrigendum in publishing on AP AGROS website. The addendum/ corrigendum issued shall be binding on all Bidders. Bidders are not allowed to contend that they have no knowledge about addendum /corrigendum.

2.7. Preparation of Financial Bid

- a) The preparation of the Financial Bid as well as all related correspondence exchanged by the Bidders and the Purchaser shall be in English.
- b) The Financial Bid shall be prepared using the attached Standard Form as in Annexure III and Annexure-IV. It shall include all costs associated with the Service/Assignment. The financial bid shall not include any conditions attached to it. Any such conditional financial bid shall be summarily rejected.
- c) The Bidder may be subject to taxes, such as, but not limited to GST, Service tax, duties, fees, levies etc. on amounts payable by AP AGROS under the Contract. Bidders shall mention all such taxes in quoted cost in the financial bid separately as per the format provided.
- d) Bidders shall provide the price of their services in Indian Rupees and up to two decimal places only (for example: Rs 00.00) (exclusive of taxes) as per the format in Annexures III & IV.
- e) The Agency shall be entirely responsible for all taxes, duties, octroi, license fees, and demurrage charges etc., incurred on the contracted Services to the Department. Bidder shall provide the cost of the services and all applicable taxes separately as per the format provided in the Tender schedule.
- f) AP AGROS reserves the right to correct any computational errors. If there is a discrepancy between the unit cost and total cost (unit cost multiplied by volume), unit cost will be considered as final number and in case of discrepancy between words and figures, words will be considered as final figure
- g) The bidder shall quote prices as per the format in Annexures III & IV. This price shall include cost towards all operations related to transportation of agricultural inputs from hubs to multiple spokes as detailed in Section 3, unloading of inputs at the spokes and reverse logistics, if required.

2.8. Procedure for Bidding

Submission of Hard copies:

The bidders are requested to submit the hard copies of all the documents at submission address stated in Data Sheet, Section 1.4. either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. The AP AGROS shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the bidder is found to be false/ fabricated/ bogus, the bidder is liable for forfeiture of the EMD, cancellation of work and criminal prosecution and black listing.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of Hardcopies submission to avoid any discrepancy.

2.9. Documents Comprising the Bidding

The bid shall comprise of Section I- Technical Bid (Annexure – I - II) and Section II- Financial Bid (Annexure –III - IV) and all its supporting documents. The bids complete in all respect including all supporting documents as prescribed in this Tender Schedule Document shall be submitted by the authorized signatory as stipulated in the bid. The Bidder shall submit Hard copies of all documents along with EMD, Technical Proposal as indicated in Annexure-I – II, in a separate sealed cover duly Super scribing “Technical Proposal – Tender Notice for “Selection of agencies to provide logistics services for running agri input shops by AP AGROS” in the State of Andhra Pradesh” and Price Quote as per Annexure-III, IV in a separate sealed cover duly super scribing “Financial Proposal - Tender Notice for “Selection of agencies to provide logistics services for running agri input shops by AP AGROS” in the State of Andhra Pradesh” with name and address of the Bidder. Both covers along with EMD are to be placed in a third cover duly super scribing “Bid Proposal - Tender Notice for “Selection of agencies to provide logistics services for running agri input shops by AP AGROS” in the State of Andhra Pradesh”.

2.10. Submission of Bid

The technical and financial proposals and other required documents mentioned in the tender schedule have to be submitted in physical copies “only” as sealed quotations in the tender drop box at AP AGROS registered office address as given below:

The Vice Chairman & Managing Director

D.No.55-17-2 to 4, C Block, 5th Floor, Stalin Corporate Building,

Lane No.2, Industrial Estate, Autonagar, Vijayawada-520 007

Ph: 0866- 2556802, 2556803

- a) The AP AGROS may extend the deadline for submission of bid by issuing an amendment in which case all rights and obligations of AP AGROS and the participants previously subject to the original deadline will then be subject to the new deadline.
- b) The onus of ensuring fulfilment of the eligibility condition would be on the Participant and if the bid subsequently found ineligible would be summarily rejected.
- c) If any of the documents are found to be forged/fabricated at any stage, the AP AGROS may act for banning the bidder from participation in any TENDER’s of AP AGROS apart from initiating legal action under the applicable law for causing any loss/damage.
- d) In case of exceptional circumstances or when the bid documents are required to be substantially modified as a result of discussions in pre-bid conference or otherwise, the

corporation reserves a right to increase the timelines for submission of bid. In such a case the extended time and date shall be published in the same manner in case of original TENDER.

- e) The AP AGROS reserves the right to accept or reject any Bid and to annul the TENDER process and reject all such bids at any time prior to award of contract, without thereby incurring any liability to the affected applicant(s) or any obligation to inform the affected applicants(s) of the grounds for such decision. The purchaser reserves the right to reject incomplete or incorrect bids.

2.11. Bid Security Deposit

- a) The bidding has to be done zone-wise (List of zones and respective districts is provided in Section 1.3).
- b) The Bidder shall submit an Earnest Money Deposit/Bid Security of Rs. 2,00,000 (Rupees Two Lakhs only) in the form of Demand Draft favoring “ANDHRA PRADESH STATE AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD, payable at Vijayawada” along with the Technical Bid Proposal and the same shall be valid for 90 days from the date of submission of the bid. It shall be returned after the finalization of the successful bidder.
- c) The hard copy of the original instrument in respect of EMD must be submitted at the address as mentioned in Section 1.4 of Tender schedule, on or before bid opening date and time as specified. Bid will not be accepted if original payment instrument against the submitted bid are not reached by the specified date and time.
- d) Bids not accompanied with EMD shall be rejected as non-responsive.
- e) It is the responsibility of unsuccessful bidder to take back bid security and APAGROS has no obligation to inform the same to unsuccessful bidder.
- f) No interest will be paid on Bid Security by the Department.

2.12. Forfeiture of Bid Security

The Bid security will be forfeited in the following cases:

- a) When bidder withdraws or modifies the offer after opening of Bid but before acceptance of Bid.
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder.
- c) When he fails to commence the supply of the products from Hubs to Spokes allotted to the bidder as per the purchase orders within the time prescribed.
- d) When bidder violates any terms & conditions of the Bid document.
- e) When the bidder does not deposit the Bid Security within specified period or for any other reasons mentioned at the time of Bid.

2.13. Performance Bank Guarantee (PBG)

- a) The selected Agency shall be required to furnish a Performance Bank Guarantee (PBG) in the form of unconditional bank guarantee equivalent to Rs. 10,000,000/- (Rupees One Crore only) for each zone for the entire period of contract with additional 180 days claim period.

- b) Performance Bank Guarantee shall be submitted by the successful bidder within 7 days of notification of issuance of letter of intent or award of contract. The details on Performance Bank Guarantee payable, shall be mentioned in Letter of Engagement/Award.
- c) The successful bidder must renew the Bank Guarantee on same terms and conditions for the period of extension of contract including claim period.
- d) Performance Bank Guarantee would be returned after successful completion of tasks assigned to them and only after adjusting/recovering any dues recoverable/payable from/by the Bidder on any account under the contract.
- e) On submission of this Performance Bank Guarantee and after signing of the contract, the demand draft/bank guarantee submitted towards EMD would be returned in original.
- f) Non-compliance of given clauses by successful bidder shall constitute enough grounds for the annulment of award and forfeiture of EMD, in which event AP AGROS may award the contract to the next lowest evaluated bidder or invite fresh bids.

2.14. Signing of Bid

- a) Person or persons signing /submitting the Bid shall state in what capacity he is, or they are signing/submitting the Bid.
- b) The persons competent to sign/submit the Bid Form or any document forming part of the Bid on behalf of another or on behalf of a Firm/Company shall be responsible to produce a proper Power of Attorney/Board Resolution duly executed in his favor, stating that he has authority to bind such other person or the Firm/Company as the case may be, in all matters pertaining to the contract. If the person so signing the Bid fails to produce the said Power of Attorney/Board Resolution, his Bid shall be liable to be summarily rejected without prejudice to any other right of the Corporation under the Contract and Law. The “Power of Attorney/Board Resolution” should be signed by all the partners/directors in the case of partnership concern or Limited Liability Partnership firms or Companies.

2.15. Technical Evaluation

Technical Evaluation Criteria:

Parameter	Max Marks												
<p>1. Average annual turnover in last three years in the below business areas: Handling, logistics, transportation, delivery in India</p> <p>i. If the turnover is above 10 Crores and up to 20, then the marks awarded would be 20</p> <p>ii. If the turnover is above 20 and up to 30 Crores, then the marks awarded would be 30</p> <p>iii. If the turnover is above 30 Crores, then the marks awarded would be 40</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>S. No.</th> <th>Annual Turnover (Rs. In Crores)</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>10-20</td> <td>20</td> </tr> <tr> <td>2</td> <td>20-30</td> <td>30</td> </tr> <tr> <td>3</td> <td>Above 30</td> <td>40</td> </tr> </tbody> </table>	S. No.	Annual Turnover (Rs. In Crores)	Marks	1	10-20	20	2	20-30	30	3	Above 30	40	40
S. No.	Annual Turnover (Rs. In Crores)	Marks											
1	10-20	20											
2	20-30	30											
3	Above 30	40											
<p>2. Number of years of Experience in Handling, logistics, transportation, delivery in India</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>S. No.</th> <th>No. of years of Experience in India</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1 to 2</td> <td>20</td> </tr> <tr> <td>2</td> <td>3 to 5</td> <td>30</td> </tr> <tr> <td>3</td> <td>Above 5</td> <td>40</td> </tr> </tbody> </table>	S. No.	No. of years of Experience in India	Marks	1	1 to 2	20	2	3 to 5	30	3	Above 5	40	40
S. No.	No. of years of Experience in India	Marks											
1	1 to 2	20											
2	3 to 5	30											
3	Above 5	40											
<p>3. Submission of more than one bid proposal against Lr. No. Agros/ASC/RBK/2019-20:</p> <p>1. For two Tender notices issued: 10 Marks</p> <p>2. for all three Tender notices issued: 20 Marks</p>	20												

2.16. Financial Evaluation

L1 based on cost quoted for: Handling, logistics, delivery of agri inputs experience

The Financial Proposal shall be prepared using the prescribed Forms in Annexure III & IV. It shall list all costs associated with the assignment /job. If appropriate, these costs should be broken down by activity. The financial proposal shall be rejected summarily, if found not in the prescribed forms.

2.17. Disqualification

The Department has the sole discretion to disqualify any applicant mentioned in Section 2.8.e and at any time during the evaluation of application, if the applicant:

- a) Submitted the application after the response deadline;

- b) Made misleading or false representations in the forms, statements and attachments submitted as proof of the eligibility requirements;
- c) Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures etc. in any project in the preceding three years;
- d) Submitted an application that is not accompanied by required documentation or is non-responsive;
- e) Failed to provide clarifications related thereto, when sought;
- f) Submitted more than one application either as a Single Agency/ Prime Agency/ consortium member.

3. Scope of Work

3.1. Modus Operandi:

The RBKs shall be operated in Hub and Spoke model, Hubs to run as Godown for stocking inventory, manage sales proceeds, logistics, etc. and spokes to run as virtual retail store only, accommodated with a cubicle and a Kiosk for orders to be placed by farmers.

Farmer shall place an order in the Kiosk machine at RBK in their villages. Order will be mapped to designated Hub and the warehouse dispatch process will be initiated at Hub level. Orders received will be combined and sent for delivery within a pre-determined lead time to the Spoke point in village. Initially, the logistics service provider will be responsible for collecting the payment. However, eventually, designated RBK staff will be assigned this task

3.2. Responsibilities of the Agency:

Operations:

The farmer will be placing order in the designated Kiosk, the RBK will be mapped to a specific warehouse

The Agency shall –

1. Be allotted RBKs in the Zone awarded to them through this tender process. There will be 3 - 5 Hubs per District. Allocation of RBKs is at the sole discretion of AP AGROS, which may be increased or reduced
2. Meet all regulatory requirements for running a logistics company
3. Manage various seepages like leakage, damage, pilferage etc. during transportation and be accountable for the same and will be responsible for the stock during transit
4. Be responsible for carrying necessary documents for transportation of materials of such nature
5. The logistic provider shall be responsible to deliver the products from hubs to spokes within the specified lead time of 48 hours for all agricultural inputs with a minimum purchase of Rs 1000 from each spoke.
6. Be responsible for unloading of all the orders at the spoke points.
7. During the inception phase of RBKs (for up to 6 months), responsibility of payment collection from farmers and depositing the same in designated bank account will lie with the logistics service provider. The orders will be delivered to the farmers at the spokes only on making the complete payment.
8. Eventually (after the Inception phase), payment collection will be undertaken by the RBK staff. The delivery of orders will be done by the logistics service provider to the farmers only on production of the receipt of invoice value deposited in the designated bank.
9. Plan reverse logistics for un-collected and returned stock (If any) and deliver back to respective warehouse and documentation of the same

4. Contract Specifications

4.1. Terms & Conditions

- a. The offer shall remain valid up to Three years and may be extended till 5 years with mutual consent between the AP AGROS and the agency.
- b. Incomplete offer/offers not conforming strictly to the prescribed Tender Schedule forms and terms & conditions and instructions shall not be considered and shall stand rejected. The Tender Schedule will be automatically closed after the date and time as mentioned in the Schedule.
- c. The bidders are at liberty to be present personally or through their authorized representative at AP AGROS at the time of opening of the bid. In the event of the specified date of bid opening being declared a holiday for the AP AGROS, the bid will be opened on the next working day but there will be no change in the time for opening as indicated in the bid.
- d. Prior to the detailed evaluation of bid, it will be determined whether each bid;
 - a. Has been digitally signed;
 - b. Is responsive to the requirements of the Tender Schedule documents.
- e. The bid shall be considered to be unresponsive in the following conditions
 - a. Non-submission of bid cost and bid security amount.
 - b. Non – submission of duly signed scanned copy of in acceptance of terms & conditions.
 - c. Non-confirmation to all requirement set out in the bidding documents except minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements.
- f. A bid determined as not responsive will be rejected by the AP AGROS and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation.
- g. The eligible participants if required will show the supporting documents, in original or self-attested by authorized signatory, on the date to be notified to enable the AP AGROS to physically verify the authenticity of the scanned documents which is prequalification for technical evaluation.
- h. After the technical evaluation is completed, the AP AGROS will open the Financial Bid of only technically qualified participant on the date and time as fixed in the Tender Schedule or on subsequent date & time which will be intimated to the participants.
- i. The Notification may be sent by registered letter or fax or e-mail.
- j. The AP AGROS will open the Financial Bid of all technically qualified participants on the specified date and time.
- k. AP AGROS has right to negotiate with the successful bidder in case price offered seem to be low.
- l. AP AGROS also reserves a right to offer the allocation to next successful bidder in case the difference between the scoring is marginal and the later one accepts to offer discount at the rate which is offered by the successful bidder.
- m. AP AGROS reserves the right to award the Bid in full or in part to one or several parties. The decision of VC & MD, AP AGROS is final and binding on the bidders.
- n. If any of the submitted documents are found to be forged/fabricated at any stage, before or after the award of the contract and/or expiry of the contract the Bid security / performance deposit of the bidder will be forfeited without prejudice to any other rights and remedies of the corporation available under the Contract Law and AP AGROS is also at liberty to take criminal action for forgery and for fabricating documents for this purpose.

- o. The AP AGROS reserves the right to accept or reject any Bid and to annul the Tender Schedule process and reject all such bids at any time prior to award of contract, without thereby incurring any liability to the affected applicant(s) or any obligation to inform the affected applicants(s) of the grounds for such decision. The bidding agency reserves the right to reject incomplete or incorrect bids.

4.2. Award of Contract

- a) The AP AGROS shall issue a 'Letter of Award' to the selected Bidders.
- b) The Bidders will sign the contract within 7 days of notification of Award of contract. The selected Agency are expected to commence the services within 15 days of allocation of work. In exceptional cases AP AGROS may grant extension if the delay is due to reason not in control of the Agency

4.3. Agreement

All successful bidders should execute agreement immediately after allocation of Hubs within fifteen (15) days as per the terms & conditions on INR 5,000/- on non-judicial stamp paper. In the event of failure to execute the agreement by bidder, the Bid security shall stand forfeited apart from cancellation of supply contract besides debarring of the bidder and AP AGROS is entailed to collect liquidated or unliquidated damages if any from the bidder for his failure to comply with the terms and conditions of the Bid. Further an option shall lie with the AP AGROS to offer the bid to the next qualifying bidder or to summarily cancel the bidding process.

4.4. Termination of Contract on Breach of Conditions

In case the Agency fails or neglects or refuses to faithfully perform any of the covenants on his part herein contained, it will be lawful for the AP AGROS to forfeit the amount deposited by the Agency towards performance deposit and cancel the contract without one month's notice.

The AP AGROS reserves the right to terminate without assigning any reasons there for the contract/agreement, either wholly or partly, by giving one month's notice to the supplier. The supplier will not be entitled for any compensation whatsoever in respect of such termination of the contract/ agreement by the AP AGROS.

4.5. Extension Clause

The lock in period of the contract shall be 3 years and the period can be further extended for another 2 years with mutual consent.

4.6. Compliance with Code of Integrity

Any person participating in a procurement process will –

- a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- b) Not misrepresent or omit misleads or attempts to mislead to obtain a financial or other benefit or avoid an obligation.

- c) Not indulge in any collusion, bid rigging or any-competitive behavior to impair the transparency, fairness and progress of the procurement process.
- d) Not misuse any information shared between the procuring entity and the bidders with intent to gain unfair advantage in the procurement process.
- e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process.
- f) Not obstruct any investigation or audit of a procurement process.
- g) Disclose conflict of interest, if any, and disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

4.7. Conflict of Interest

The bidder participating in a bidding process must not have a conflict of interest.

A conflict of interest is a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in conflict of interest with one or more parties in bidding process if, including but not limited to:

- a) Have controlling partners/ shareholders in common; or
- b) Receive or have received any direct or indirect subsidy from any of them; or
- c) Have the same legal representative for purposes of the Bid; or
- d) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another bidder, or influence the decisions of the procuring entity regarding the bidding process; or
- e) The bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
- f) Bidder or any of its affiliates has been hired (or is proposed to be hired by the Procuring Entity as engineer-in charge/ consultant for the contract.

4.8. Indemnification

- a) The bidder shall indemnify the AP AGROS against all claims which may arise in supply of inferior and low-quality products not conforming to prescribed specifications in relevant by laws of the products such as Legal Metrology Act, 2009 or FSSA Act, 2006
- b) The bidder shall agree to indemnify AP AGROS and all its related entities, and to reimburse AP AGROS for, and to our option, to defend AP AGROS against, all damages for which it is held liable to in any proceeding arising out of use of products, pursuant to and in compliance with this Bid/Agreement, and for all costs corporation reasonably incur in the defense of any such claim brought against corporation or in any such proceeding in which corporation is named as a party, including reasonable attorney's fees, provided that corporation has timely notified bidder of such claim or proceeding.

- c) The approved supplier will indemnify the AP AGROS against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of usage of such products.

4.9. Saving Clause

No suit, prosecution or any legal proceedings will lie against Bid inviting authority or any person for anything that is done in good faith or intended to be done in pursuance of Bid.

4.10. Arbitration

In case of any dispute arising between the bidders, the VC & MD, AP AGROS will act as the arbitrator, and the decision of the arbitrator will be final and binding on all the parties concerned.

4.11. Jurisdiction

In the event of any dispute arising out of the Bid or orders such dispute would be subject to the jurisdiction of the District Civil Court, Vijayawada, Krishna District, Andhra Pradesh only and all has to agree for the same.

Section I – Technical Proposal

Annexure I

Brief on services relating to Handling, logistics, delivery in India

S. No.	Name of the Customer	Engagement period	Transaction Value per annum (In INR)	Brief about Services Provided
1				
2				
3				

Annexure II

Turnover of the Bidder

S. No	Financial Year	Annual Turnover in (INR)
1	2018-19	
2	2017-18	
3	2016-17	

Section II – Financial Proposal

Annexure III

Financial Bid Covering Letter
(To be submitted on the Letter head of the applicant)

To,
(Address)

Ref: Tender Notification No. _____ dated _____

Dear Sir,

1. Having examined the document, we, the undersigned, herewith submit our response to your Tender Notified vide Tender. No....._ dated....._____ for AP AGROS , in full conformity with the said Tender document.
2. We, the undersigned, offer to provide services to Department of Agriculture, Government of Andhra Pradesh in accordance with your Tender schedule.
3. We have read the provisions of the Tender schedule, confirm our acceptance for the same and we are hereby submitting our Financial Bid.
4. We agree to abide by this Tender schedule, consisting of this letter, financial bid and all requisite supporting documents, for a period of 90 days from the closing date fixed for submission of bid as stipulated in the Tender schedule.
5. We hereby declare that we have not been charged with any fraudulent activities by any Central/State/UT Government.
6. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.
7. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act, 1988” and its amendments.
8. We understand that AP AGROS , , is not bound to accept any bid received in response to this Tender schedule.
9. In case we are engaged by AP AGROS on behalf of Department of Agriculture, Government of Andhra Pradesh, for executing the services, we shall provide any assistance/cooperation required by the Department/auditing agencies appointed by it/ the Department officials for performing auditing and inspection functions. We understand that our non-cooperation for the same shall be grounds for termination of service.
10. In case we are successful bidder, we agree to abide by all the terms & conditions of the Contract that will be issued by Department of Agriculture, Government of Andhra Pradesh.
11. The financial bid includes the cost of setting up and operating the services for Rythu Bharosa Kendras, cost of providing additional services and performing all functions as per the ‘Scope of Work’ defined in this Tender schedule.

12. Our correspondence details with regard to this Tender are:

No	Information	Details
1	Name of the Contact Person	
2	Address of the Contact Person	
3	Name, Designation and contact address of the person to whom all reference shall be made regarding this Tender	
4	Telephone number of the Contact Person	
5	Mobile number of the Contact Person	
6	Fax number of the Contact Person	
7	Email ID of the Contact Person	
8	Corporate website URL	

Yours sincerely,

Signature of Authorized Signatory [*In full as well as initials*]: _____

Name and Title of Signatory: _____

Name of Firm:

Address:

Annexure IV

Financial Bid for Selection of Agency to provide Logistics services for running agri input shops
by AP AGROS in the State of Andhra Pradesh
(To be Submitted on the letter head of the bidder)

Logistics cost:

Fertilizers:

S. No.	Description	Rate (in figures and words)		
		Up to 15 Km	16 Km-30 Km	>30 Km
1	Logistics cost (Rs. / Bag)	In figures:..... In words:.....		
2	Logistics cost (Rs. / Q)			

1 Bag= 45 or 50 Kg

Seeds:

S. No.	Description	Rate (in figures and words)		
		Up to 15 Km	16 Km-30 Km	>30 Km
1	Logistics cost (Rs. / Kg)			

Pesticides:

S. No.	Description	Rate (in figures and words)		
		Up to 15 Km	16 Km-30 Km	>30 Km
1	Logistics cost (Rs. / Litre)			
Total Cost				

1 Litre and 1 Kg can be used interchangeably

Note: Please consider that any damages/leakages of the agricultural inputs during logistics will be the responsibility of the logistics service Agency

Signature of Authorized Signatory:

Name and Title of Signatory:

Name of Firm:

Annexure V

District wise proposed Hubs of RBK

S.no	District	Mandal	Location	Available Space in Sq ft
1	Srikakulam	Amadalavalasa	AMC,Amadalavalasa	3600
		Rajam	AMC,Rajam	2000
		Narasannapeta	AMC,Narasannapeta	2000
		Palakonda	AMC,Plakonda	1500
		Palasa	AMC,Palasa	2000
2	Vizianagaram	Vizianagaram	Agros Building	3000
		Bobbili	AMC	5000
		Cheepurupalli	AMC,Cheepurupalli	2000
		Gajapathinagaram	AMC,Gajapathinagaram	2000
		Parvathipuram	DCCB,Parvathipuram	3000
3	Visakapatnam	Pendurthi	Community Hall, Saripally, Pendurthi	2000
		Anakapalli	AMC, Anakapalli	2000
		Payakaraopeta	AMC, Payakaraopeta	2000
		Narsipatnam	AMC, Narsipatnam	1500
		Paderu	AMC, Paderu	1500
4	East Godavari	Amalapuram	AMC, Kothapeta	3000
		Rajamahendravaram	AMC, Rajamahendravaram	2000
		Kakinada	AMC, Nadakuduru	5000
		Rampachodavaram	AMC, Rajamahendravaram	2000
		Ramachandrapuram	AMC, Draksharama	3500
5	West Godavari	Tadepalligudem	AMC,Tadepalligudem	1950
		Chinthalapaudi	AMC,Chinthalapaudi	2200
		Penugonda	AMC,Penugonda	2900
		Bhimavaram	AMC,Bhimavaram	5000

S.no	District	Mandal	Location	Available Space in Sq ft
		Jangareddygudem	AMC,Jangareddygudem	1000
6	Krishna	Machilipatnam	AMC, Machilipatnam	2000
		Gudiwada	AMC, Gudiwada	2000
		A.Konduru	AMC, A.Konduru	2400
		Kankipadu	AMC, Kankipadu	1650
		Nandigama	AMC, Nandigama	3500
7	Guntur	Tenali	AMC, Tenali	3000
		Bapatla	AMC, Bapatla	2200
		Guntur	AMC, Guntur	4100
		Chilakaluripeta	AMC, Chilakaluripeta	2000
		Piduguralla	AMC, Pidduguralla	3600
8	Prakasam	Kandukur	AMC, Kandukur	3000
		Markapur	AMC, Markapur	2500
		Ongole	AMC, Ongole	3000
		Martur	AMC, Martur	3000
		Darsi	AMC, Darsi	4000
9	Nellore	Naidupeta	AMC,Naidupeta	2500
		Chillakur	AMC,Gudur	2500
		Atmakur	AMC,Atmakur	2500
		Nellore	AMC,Nellore	3000
		Kavali	AMC,Kavali	4000
10	Chittoor	Srikalahasthi	AMC, Srikalahsathi	2532
		Nagari	AMC, Nagari	2400
		Piler	AP wareHousing Godown	4000
		Penumuru	AMC, Penumuru	2800
		Madanapalle	Sericulture Godown, Madanapalle	3000
11	Kadapa	Kadapa	AMC Godown, Kadapa	6000

S.no	District	Mandal	Location	Available Space in Sq ft
		Jammalamadugu	AMC Godown, Jammalamadugu	4200
		Pulivendula	AMC Godown, Pulivendula	2400
		Rly. Kodur	AMC Godown, Rly. Kodur	1800
		Badvel	AMC Godown, Badvel	1920
12	Kurnool	Kurnool	KDCMS	2000
		Nandhyal	AMC	3724
		Adoni	KDCMS	2000
		Dhone	AMC	40000
		Yemiganur	KDCMS	3500
13	Ananthapuramu	Anathapuramu	Agriculture Office Godown	2040
		Kadiri	AMC	2000
		Dharmavaram	Agriculture Office Godown	2000
		Kalyan durgam	Agriculture Office Godown	2000
		Penugonda	Agriculture Office Godown	2000

Consolidated list of Village Secretariats and Distance from the tagged Hubs

S. No.	Name of the District	Name of the Hub	Number of the Village Secretariats covered	Average Distance from the Hub in Kms.
1	Srikakulam	Amudalavalasa	118	23
		Palakonda	127	24
		Rajam	173	29
		Narasannapeta	140	22
		Palasa	192	29
	Total		750	25
2	Vizianagaram	Vizianagaram	187	30
		Chepurupalli	98	16
		Gajapathinagaram	74	13
		Bobbili	155	25
		Parvathipuram	135	34
	Total		649	24
3	Vishakapatnam	Anakapalli	262	27
		Bheemili	52	21
		NR Puram	204	35
		Paderu	149	51
		YLM PL puram	71	19
	Total		738	30
4	East Godvaari	Ravulaplem	337	42
		Rajahmahendravaram	300	84
		Nadakuduru	213	26
		Tuni	236	55
		Drakshaaramam	170	22
	Total		1256	46
5	West Godavari	Tadepalligudem	256	30
		Kovvuru	150	26
		Bhimavaram	242	23
		Jangareddygudem	130	28
		Chintalapudi	160	40
	Total		938	29.4
6	Krishna	Nandigama	173	32
		A.Konduru	178	37
		Kankipadu	161	18
		Machilipatnam	186	33
		Gudiwada	146	25
	Total		844	29
7	Guntur	Bapatla	127	34.1
		Chilakaluripet	156	67.2
		Guntur	225	36.5
		Piduguralla	199	46.1
		Tenali	165	39.7
	Total		872	44.68

S. No.	Name of the District	Name of the Hub	Number of the Village Secretariats covered	Average Distance from the Hub in Kms.
8	Prakasam	Martur	126	19.4
		Ongole	151	35.3
		Darsi	178	26.7
		Kandukur	226	44.5
		Markapuram	199	47.9
	Total		880	35
9	Nellore	Kovvuru	163	33
		Guduru	191	46
		Sullurupeta	102	40
		Kavali	108	39
		Atmakur	101	41
	Total		665	40
10	Chittoor	Madanapalli	207	35
		Srikalahasthi	142	30
		Piler	123	33
		Chandragiri	112	24
		Penumuru	290	82
		Nagari	161	37
	Total		1035	40
11	Kadapa	Kadapa	193	48
		Badvel	91	31
		Jammalmadugu	142	30
		Pulivendula	108	32
		Rly Koduru	102	31
	Total		636	34
12	Kurnool	Kurnool AMC	155	40
		Nandyal AMC	214	39
		Dhone AMC	137	39
		Adoni AMC	202	54
	Total		708	43
13	Ananthapur	Ananthapur	444	45
		Dharmavaram	93	24
		Kadiri	161	36
		Kalyandurgam	198	36
		Penukonda	258	46
	Total		1154	37
The total list of Village Secretariats and distances from the hubs may be obtained from the Ap Agros, Head Office if required				

APPENDIX I

Letter Comprising the Bid for Qualification

(Instruction - On the letter head of the Bidder)

To,

The Vice Chairman & Managing Director
Andhra Pradesh State Agro Industries Development
Corporation
55-17-2, 5th Floor, Stalin Corporate Building, Industrial
Estate, Auto Nagar, Vijayawada - 520 007, Andhra
Pradesh,
Vijayawada-520007

Sub: "Selection of agency to provide logistics services for running agri input shops by AP AGROS" in the State of Andhra Pradesh"

Dear Sir/Madam,

1. I/we, having examined the Tender document and understood its contents, hereby submit my/our unconditional and un qualified Bid for the project.

2. I/ We acknowledge that AP AGROS will be relying on the information provided in the Bid and the documents accompanying such Bid for qualification of the Bidders for the aforesaid project, and we certify that all information provided in the Bid documents are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Bid are true copies of their respective originals.

3. This statement is made for the express purpose of qualifying as a Bidder for providing logistics services for running agri input shops by AP AGROS.

4. I/ We shall make available to AP AGROS any additional information it may find necessary or required to supplement or authenticate the Qualification statement.

5. I/ We acknowledge the right of AP AGROS to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

6. I/ We certify that in the last three years, we have neither been blacklisted/barred by the GST authorities/Central/State Government or any Public Sector Undertaking/Corporation nor have failed to perform on any contract, as evidenced by imposition of a penalty by any arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
7. I/ We declare that:
 - a. I/ We have examined and have no reservations to the Tender schedule, including any Addendum/corrigendum issued by AP AGROS;
 - b. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the Tender schedule, in respect of any Tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and
 - c. I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the Tender schedule, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders.
9. I believe that our proposed bid satisfy(ies) the Turn-over criteria and meet(s) all the requirements as specified in the Tender schedule and are/ is qualified to submit a Bid.
10. I/We certify that we have not been convicted by a Court of Law and sentenced to imprisonment for a period of 3 years or more.
11. I/ We further certify that no investigation by a regulatory authority is pending either against us or against our CEO or any of our directors/managers/ employees.
12. I/ We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the provisions of this Tender schedule, we shall intimate AP AGROS of the same immediately.

13. The power of attorney for signing of application, as per format provided at Appendix II of the Tender schedule, are also enclosed.
14. I/ We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by AP AGROS in connection with the selection of Bidders, or in connection with the selection/ Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof.
15. I/ We agree and undertake to abide by all the terms and conditions of the Tender schedule.
16. I/ We certify that in terms of the Tender, my/our Turnover is Rs. _____
(Rs. _____ *in words*)
and we meet the Threshold Technical Capacity and Financial Capacity prescribed in the Tender document for the projects listed.
18. I/We confirm that I/we have read the entire Tender schedule including appendix, annexures, Instructions, corrigendum and other documents as issued by AP AGROS in connection with this Tender schedule and I/we shall abide hereby the terms / conditions / clauses contained herein.

In witness thereof, I/ we submit this Bid under and in accordance with the terms of the Tender schedule. The list of documents being submitted along with the Bid is listed below.

Date:

Place:

Yours faithfully, (Signature, name and designation of the Authorized Signatory) (Name and seal of the Bidder/ Lead Member)

APPENDIX-II

Power of Attorney for signing of Bid

Know all men by these presents, we, (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./ Ms. (Name), son/daughter/wife of and presently residing at....., who is presently employed with us and holding the position of, as our true and lawful attorney(hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the ***** Project proposed or being developed by the AP AGROS including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders’ and other conferences and providing information / responses to AP AGROS, representing us in all matters before AP AGROS, signing and execution of all contracts including the Concession Agreement and undertakings consequent to acceptance of our bid, and generally dealing with AP AGROS in all matters in connection with or relating to or arising out of our bid for the said Project and/or upon award thereof to us and/or till the entering into of the Concession Agreement with AP AGROS.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHERE OF WE,, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20.....

For.....
(Signature, name, designation and address)

Witnesses: 1.
2.

Accepted
(Signature, name, designation and address of the Attorney)

Notarized