

ANDHRA PRADESH STATE  
**AGRO INDUSTRIES DEVELOPMENT CORPORATION LTD.**  
(A GOVT. UNDERTAKING)

Admn.Office: D.No.55-17-2 to 4, C Block, 5<sup>th</sup> Floor, Stalin Corporate Building, Lane  
No.2, Industrial Estate, Autonagar, Vijayawada-520 007  
Ph:0866-2556803, Fax:0866-2556804  
E.mail: apagropeshi@gmail.com

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**REQUEST FOR EXPRESSION OF INTEREST FOR SUPPLY OF  
CHEMICAL PESTICIDES, WEEDICIDES, ETC, BIO  
FERTILISERS, BIO PESTICIDES & OTHER AGENTS,  
PHEROMONE TRAPS AND LURES & IPMKIS AND SWEEPNETS  
AND NEEMCAKE IN CAKE FORM**

**DURING 2018-19**

**Ref. Notification No:HO/ARSK/EOI/PESTICIDES&OTHER INPUTS/18-  
19 Dt.11.05.2018**

**PREAMBLE:**

Technical Bids & Price Quotations are invited from reputed manufacturers only for supply of the above category of products required under NFSM, NMOOP and Polambadi schemes of Department of Agriculture during 2018-19 .

E.O.I. Applications can be obtained from our Regd.Office by payment of **Rs.5000/-** by way of DD in favour of APSAIDC Ltd. payable at Vijayawada for each schedule. The Schedule can also be downloaded from our website [www.apagros.org](http://www.apagros.org) and can be submitted duly enclosing the application cost DD for Rs.5000/-:

The last date for submission of filled-in Applications at our Registered Office is **29.05.2018 up to 12.00 Noon** and the Technical bids shall be opened on the same day at **2-00 PM**.

**Submission of Applications:**

Separate Applications should be submitted in the following Schedules:

- a) **Schedule - I (for Chemicals pesticides, weedicides etc)**
- b) **Schedule - II (for Phermone Traps and Lures)**
- c) **Schedule - III (for Bio fertilisers, pesticides & bio agents)**
- d) **Schedule - IV (for Neem cake in Cake form)**
- e) **Schedule - V (for Ipm kits and sweepnets)**

Each Application shall be submitted in a single cover with two separate parts in two separate sealed covers viz.,

- 1) **Technical bid and**
  - 2) **Price Quotation**
- (In two separate sealed envelopes).**

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EXPRESSION OF INTERSEST

**SCHEDULE - V**

NAME OF THE WORK: SUPPLY OF IPM KITS & SWEEP NETS

ELIGIBILITY CRITERIA

1. The supplier may be a registered manufacturer/Distributor of IPM Kits & Sweep Nets.
2. Copy of Certificate of Registration of the firm to be enclosed
3. Firms outside the State should have a branch office in Andhra Pradesh who is authorized to take care of marketing/business of A.P. including invoicing the goods within the State of A.P and should have GST Registration of A.P. They should furnish Office address in AP compulsorily.
4. The supplier shall clearly state their production and marketing experience in IPM Kits & Sweepnets business along with a **declaration for about (5) years.**
5. The originals of all the related documents need to be made available on the day of Technical scrutiny.
6. The supplier shall enclose the performance certificate from the Organization(s)/ Department(s) for the products which they have offered in Application for the EOI for the last five years.
7. The applicant should furnish a self certificate stating that his firm is not black listed.
8. The firm shall supply the indented material to the JDA/ADAs/AOs/Mandal headquarters as per the purchase orders.

INSTRUCTONS TO APPLICANT SUPPLIERS:

1. The applicant should submit their EOI Application to the Corporation, on or before **29.05.2018 12Noon** along with the Demand draft for **Rs.2.00 lakhs** drawn in favour of APSAIDC Ltd., payable at Vijayawada, towards EMD. EOI Application without EMD will be rejected. Those who have earlier submitted the EMD DD in the previous year for the products can submit a letter for exemption for the relavant schedule
2. The technical information, which contains details of the firm etc., and all document evidences pertaining to supply of IPM Kits & Sweep Nets along with specification and standards are to be furnished with the EOI Application.
3. The rates quoted shall be for the packed IPM Kits & Sweep Nets. The rate quoted should be inclusive of all taxes, AP applicable GST, duties. Cess, insurance, freight including loading and unloading etc., on FOR freight paid destination basis to any Mandal head quarter in AP state. The rate shall also include interstate taxes if any. The rate should be quoted on GST paid basis only.
4. The applicant should also give declaration in Annexure- IV of application. All the pages of the EOI & Annexures etc., are to be signed by the applicant and submit the same in sealed cover to Corporation along with EMD.
5. The EMD of the applicants who are not technically qualified will be returned on finalization of EOI. In case of technically qualified applicants, the EMD shall be refunded to the manufacturer only after satisfactory completion of contract without any interest. The EMD will be forfeited in case of defaulting suppliers during contract period and also if the terms and conditions in agreement are violated by them.
6. The applicant has to submit the samples of IPM Kits & Sweep Nets as per the specifications indicated along with the EOI document. The application should be accompanied by one sample of each product for physical verification.
7. The last date for submission of EOI is **29.05.2018 Up to 12:00 Noon**. The Technical Bids will be opened at **2:00pm on the same day** and Preliminary scrutiny shall be conducted by the Technical Committee.
8. The suppliers whose EOI is technically qualified, the prices quotation will be opened and if after opening of Commercial bid, if it is found that the lowest rate (L1) quoted is high and is not acceptable, the Committee shall have the right to call for negotiations and fix up rate for supply of IPM Kits & Sweep Nets.

9. The EOI application shall be signed only by the proprietor, if it is a proprietary concern. The necessary documents of ownership are to be enclosed.
10. If it is a partnership, one of the partners or a person authorized by the partners shall sign the EOI. **Copy of the partnership deed shall be submitted to know the person authorized to sign the document.**
11. If it is a public / private limited company, the EOI should be executed in the manner laid down in the said company's Articles of Association. **The Chief Executive of the company or a person authorized in support of which necessary authorization letter with seal and signature shall be submitted.**
12. The authorized person representing the firm i.e. (a Director/Senior employee who can take decisions on behalf of the firm) shall invariably attach authorization letter (Annexure-VI) obtained from the competent authority as per rules of the firm/ company to Application for EOI to sign on the EOI and to participate in the process.
13. Any representative shall represent only one Firm with the authorization letter and valid identity to participate in the EOI Process and the firms intending to apply for the EOI should ensure this.
14. The rates quoted in the price list offered by the firm should be firm and **valid up to one year from the date of agreement.** The Corporation will not entertain any upward price revisions during the validity period of contract. The validity of the rates may be extended as per mutual consent and with the permission of Commissioner and Director of Agriculture.
15. The firm should also furnish the product wise annual production and the turnover for the last five years.
16. All the columns of the EOI shall be duly, properly and exhaustively filled in and the rates and units shall not be over written. The rates shall be both in figures and words.
17. The corrections, if any, must be signed by the applicant before submission itself. In the event of faulty information, the EOI is liable for rejection.
18. The supplier should sign on each and every page of the EOI application and on all the additional documents submitted.
19. The VC & MD of the Corporation and/or the Technical Committee reserves the right to reject the EOI even after verification of Technical details or price details without assigning any reason whatsoever.

Further, the EOI can also be rejected due to delay in submission of documents/samples sought for (or) if the supplier was a defaulter already in the previous transactions of Government supplies.

20. The successful applicant shall execute an agreement in the fixed format communicated by the Corpn. on Rs.200/- Non Judicial stamp paper as per the existing procedure at his cost and submit along with the acceptance letter within (7) days from the date of communication of acceptance of application by the Corporation.
21. The supplier shall not sell products of same specification during the relevant period at a lower price than the rates offered to Corporation, to any agency or person anywhere in A.P. If such incident is noticed, the Corporation shall restrict all payments to such a lower rate and take further action as deemed fit.
22. The required products shall be supplied within 7 days on placement of purchase orders by Corporation from time to time during the contract period. In case delay in supply is noticed in more than 3 instances during contract period, such firms will be deleted from the approved list.
23. On placement and acceptance of Purchase order, if the supplier defaults his obligation as per the terms of supply order, such supplier will be blacklisted duly terminating the contract Agreement. The Corporation reserves all rights to make alternative arrangements to procure them from any alternative source and the difference of additional cost paid, if any, will be recovered from the defaulting supplier through appropriate action, besides forfeiting of EMD.
24. The supplier is solely responsible for the quality of the stocks supplied under this EOI. In case, the materials supplied are found to be substandard or defective, the materials will be rejected and all payments due will be withheld until the matter is settled.
25. The supplier has to pay back the value of substandard stock supplied / held immediately if the payment is already made. The supplier will be solely held responsible for any consequences arising in the field due to sub-standard materials. Such firms will be black-listed for supply of substandard material.
26. The successful supplier shall not assign or transfer/sublet this contract or any part of it to other agencies. The supplier has to supply his own products only.
27. The products supplied shall be with sound packing as per the specifications.
28. The supplier shall be accountable for the quality and quantity (sub-standard/under weight) of the material supplied.

29. The Corporation reserves the right to accept/ reject/modify any or all the clauses without assigning any reasons what so ever and its decision will be final.
30. **The supplier shall specify the sale point, whether local supply or interstate supply and accordingly quote the rate with applicable CST/ VAT / Taxes and other duties / cesses.**
31. In case of any dispute or difference arising out of the EOI process and terms of agreement between the two parties, the parties shall first attempt to settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred to Commissioner and Director of Agriculture, AP. Guntur, who shall conduct arbitration as per provisions of Arbitration & Conciliation Act, 1996 and whose decision is final and binding on both parties.
32. It is further agreed by both the parties that Courts of Hyderabad/at Guntur alone have jurisdiction or where AP Agros Head Office is located.
33. If, at any stage of EOI process, it comes to knowledge that any supplier is involved in any fraudulent practice or misrepresentation of the facts or tried to influence the selection process or indulged in any corrupt activities in competing with others, the agreement can be rejected / cancelled and the EMD forfeited.
34. The supplier shall be liable for blacklisting and further prosecution, if he fails to adhere to the above conditions.
35. The Corporation representative(s)/Department officials shall have the right to inspect randomly the quality of the material to ascertain their conformity to the standards as per the EOI.
36. Invitation of EOI shall not confer any right on the supplier to insist for supply orders.
37. The supplier shall furnish the prescribed documents mentioned in Annexure-III to V.
38. Corporation reserves the right to accept or reject in part or full or all the offers without assigning any reasons whatsoever.
39. The requirements given in Annexure –I are only tentative. The quantity may be decreased/ increased as per the requirement from the District JDAs. The firms don't have any right to demand on quantity.

40. Depending on the seasonal conditions, the Department of Agriculture may require huge quantity of material in short period to supply in 13 districts. In view of this, those firms who had filed the EOI, technically qualified and are willing to supply the material at the L1 rates finalised will be given an opportunity to supply the items for which they have offered EOI.
41. The applicant has to Label all the products mentioning that the product is supplied to Dept. Of Agriculture A.P., under **Subsidy programme of AP Govt.**, and the product is **not for outside sale**

TERMS OF PAYMENT:

1. Payment for the stocks supplied shall be made on receipt of the supplier's tax invoices duly certified by the Corporation branch officers based on the proofs of stock receipt by the consignees to be furnished by the suppliers with the tax invoices and also after receipt of Utilization Certificates for the invoiced quantities and receipt of relevant subsidy and non-subsidy components from the Department.
2. The Corporation shall not be liable for any delay or payment of interest due to the delays in the receipt of the subsidy and non-subsidy for the stock supplied due to unavoidable circumstances or due to circumstances beyond the purview of Corporation.

**VICE CHAIRMAN AND  
MANAGING DIRECTOR**

I/We have gone through the above terms and conditions governing this EOI process and I/we would abide by the terms and conditions laid down in the EOI application for supply of the specified products.

Signature of the EOI  
applicant  
With seal of firm

Place:  
Date:

**List enclosures:**

Annexure-I : Products wise tentative requirements

Annexure-II : List of crops under consideration under this project  
(additional crops may be included as per the policy of govt.)

Annexure-III : List of Documents to be enclosed.

Annexure-IV : Declaration on Rs.20/- Non Judicial stamp paper

Annexure-V : Affidavit on Rs.20/- Non Judicial stamped paper as the  
firm is not black listed.

Annexure-V : Authorization letter from the firm.



**TECHNICAL BID**

1. Name of the firm ::
2. a) Registered office address and Telephone No/ Telex/FAX ::
- b) Factory address and Telephone No/ Telex/FAX ::
- :
3. Status of the Company / Firm ::
- a) Whether the company is manufacturer of IPM kits & Sweep Nets or Distributor ::
- b) If manufacturer
- i) How long the firm manufacturing the IPM kits & Sweep Nets ::
- ii) Submit a certificate from concerned Dist. JDA so as to prove that the firm is actually manufacturing the IPM kits & Sweep Nets ::
- iii) Have the firm made any supply to Govt Dept./ Agril. University or Research Farms previously. If yes please enclose supply data. (Enclose the certificate from the purchaser (Govt Agencies only) stating the total quantity supplied and have confirmed the standards in the quality test) ::
4. Name of the authorized distributor ::
3. Whether price has been quoted for anywhere in AP :: Yes / No( If Yes please mention)
5. Whether the technical bid is accompanied by E.M.D. :: Yes /No DD No Date Amount
6. Whether the Technical bid is accompanied with GST Certificate :: Yes / No
7. Does the applicant have at least 5 years past Experience for supply of IPM kits & Sweep Nets :: Yes /No

to diff. State/ Central Govt. Institutions  
(If yes, enclose relevant documents)

9. Whether Tender is accompanied by samples :: Yes /No
10. Quantity offered to supply within 7 days ::  
after receipt of indents.
11. Quantity offered to supply with in the season :
12. Whether the technical specifications : Yes /No  
mentioned as under are fulfilled.

**Product Specifications:**

IPM kits & Sweep Nets to be supplied should posses the following specifications

S.No	Item	Quantity	Specifications
1	Insect sweep net	1	Steel ring 5 mm thickness 27.5 mm long conical bag made up of muslin cloth and a sturdy 1 meter long steel (hallow)handle of 2.5 cm diameter ring cover flap made of gene cloth
2	Hand lens(10x)	1	Steel framed box(folded)38 mm
3	Brush	1	Camel hair 3 nos.
4	Watch glass	1	7.5 cm diameter
5	Plastic vials	5	with lid 7.5 cm X 2.5 cm transparent
6	Dissecting needle	2	with plastic handle
7	Poly bags	10	30X20 cm
8	Rubber bands	20	2.5 cm diameter
9	Note book	1	20 X 13 cm, 40 pages
10	Reynolds Ball pen	1	15 cm
11	Cello tape	1	1.5 cm X 9 meter
12	Drawing pen	2	Blue & Red
13	IPM cap	1	Front cover 7.5 cm length,16.5 cm diameter,17.8 cm, trap and tight & loose with National IPM emblem embossing
14	IPM kit bag	1	Made of gene cloth 35 cm X 30 cm having 5 cm depth and width,90 cms shoulder sling with National IPM emblem embossing
15	Drawing sheet	2	Full size (75 cm X 55 cm)

**TECHNICAL BID DETAILS**

1	Tender Reference	No Date
2	Name and Address of the Applicant	
3	Tender document purchase details	DD No Amount Rs. Date
4	Details of EMD paid	DD No Bank Name Amount Date
5	Status of the Firm	Please tick the appropriate and furnish documentary proof as shown against each
	i) Registered firm	Registration Certificate
	ii) Sole proprietorship firm	Name address of the proprietor
	iii) Partnership firm	Partnership agreement, letter of consent and authorized by other partner to bid for this tender.
	iv) Private Limited Company	Certificate of incorporation and authorization from CEO if not represented by CEO.
	v) Government Organization / Undertaking/ Cooperative	Enclose certificate for proof
6	Name and designation , Telephone, Mobile , Fax number of the authorized contact person who deals with this tender matters.	
7	Valid sales Tax certificate	APGST No Central Sales Tax No: (Please enclose photo copies of registration certificate or latest renewal certificate)
8	GST registration Certificate	VAT No. TIN No.
9	Income tax returns for last five years	
10	Indicate Bank references and turnover for last 5 years. Enclose copies	
11	Capacity of the firm for supply of IPM KITs month	

12	No.of persons employed Technical Non Technical	Technical: Non-technical:
13	Technical data (statement enclosed)	
14	Performance report about your product preferably from Govt. Dept/ Agril. Universities and Recognized Research Centers.	Please furnish the published data from authentic source

**Declaration by the Tenderer**

I have read and understood the EOI terms and conditions relevant to the notification No. **HO/ARSK/EOI/PESTICIDES&OTHER INPUTS/18-19 Dt.11.05.2018**

1. as contained in EOI document and I have submitted the technical bid in accordance with the terms and conditions of the above notification and the EOI document.
2. I shall not sell the product being offered at lower price anywhere in Andhra Pradesh, Government / Private that the price quoted to Dept of Agriculture A.P. even by giving any additional trade discount or incentives. If such incident is noticed, the Corporation/Department of Agriculture A P. shall have the right to restrict all payments to such a lower rate and black list our company.
3. My company material supplied will bear a label indicating all the products duly written, printed or graphic matter in indelible ink as determined by Dept of Agriculture A P. mentioning that the product is supplied to Dept of Agriculture, A P. Under **subsidy programme of Govt.of AP** and the product is **not for outside sale**.
4. My company is neither blacklisted nor any legal litigation with any State / Central Govt.
5. The information furnished in the technical bid are true and factual and clearly understand that our EOI application is liable for rejection , if any information furnished is found to be not true and factual at any point of time.

Place  
Date

Seal  
Signature of the EOI Applicant.

**Commercial Bid for IPM Kits & Sweep Nets**

<b>S. No</b>	<b>Name of the item</b>	<b>Supply Rate per Unit inclusive of all taxes and door delivery charges and loading and unloading charges at destination Rs. Ps per piece</b>
1.	Sweep net	
2.	IPM Kit	

**DECLARATION**

I have submitted this commercial bid against notification No.  
**HO/ARSK/EOI/PESTICIDES&OTHER INPUTS/18-19 Dt.11.05.2018**  
and as per the terms and conditions of the EOI document.

I have gone through the Terms and Conditions governing this EOI process and the rates have been quoted without any ambiguity in my mind and I would abide by the terms and conditions governing this EOI document.

Place:  
Date

Seal & Signature  
of the EOI applicant

ANNEXURE – I**TENTATIVE REQUIREMENT OF IPM KITS & SWEEP  
NETS TO BE SUPPLIED**

UNDER SCHEMES OF AGRICULTURE  
DEPARTMENT FOR 2016-17

Sl.No	INPUT	Tentative requirement Qty.
		Nos
1	IPM KITS	25800
2	SWEEP NETS	2100

Note: The requirements mentioned above are purely indicative. They are subject to be modified at any time during the process depending upon the seasonal conditions during the crop period.

ANNEXURE - IILIST OF CROPS (AS PER REQUIREMENT)

<b>Sl. No</b>	<b>Crop</b>
1	Paddy
2	groundnut
3	cotton
4	pulses
5	maize

ANNEXURE - IIILIST OF DOCUMENTS TO BE ENCLOSED

<b>Sl. No</b>	<b>Documents to be enclosed to the EOI</b>
1	Certificate of Registration.
2	Brief Profile of the Firm
3	Specifications of each product as per the regulations in force for that particular product.
4	Recent Analysis report/ Test report from the agency notified by the Government on the Products for which prices are offered.
5	Documents pertaining to GST registration, CST No. SSI registration etc., as applicable
6	Copy of PAN Card
7	Details of product wise quantities marketed in AP for the last five years
8	Annual production capacity of the firm (Quantity and value for each item to be indicated) for the last 5 years
9	Authorization letter from the Competent authority as per the rules of the firm in case of authorized person representing the firm.
10	Catalogue of products offered indicating specifications, standards and warranty and product wise price.
11	Consent of the applicant to deliver goods in time to the beneficiaries.
12	Audited accounts balance sheet for the last 5 years
13	Income Tax assessment certificate for the last 5 years

On Rs.20/- Non Judicial stamp paper

ANNEXURE – IV

DECLARATION

I/We have read and understood the terms and conditions of EOI relevant to Notification no. **HO/ARSK/EOI/PESTICIDES&OTHER INPUTS/18-19 Dt. 11.05.2018**

4. and I/We have submitted the Annexures in accordance with the terms and conditions of the above EOI document.
5. I/We shall not sell the products being quoted through this EOI, at a lower price either to Government / Private in the State of Andhra Pradesh by way of giving any additional trade discount or incentives. If such indent is noticed, the Corporation/department can restrict all payments to such a lower rate apart from initiating penal action.
6. The information furnished in the Application for EOI are true and factual and I/We clearly understand that our EOI is liable for rejection, if any vital information is found either not true or incorrect at any point of time.

PLACE:

DATE:

SINGATURE OF THE APPLICANT  
WITH SEAL OF SUPPLYING AGENCY



On Rs.20/- Non Judicial stamp paper

ANNEXURE – V

(DECLARATION FOR NOT BLACKLISTED)

To  
The VC & MD  
APSAIDC Ltd.,  
A.P., Hyderabad

Dear Sir/ Madam,

Sub:

Ref: \_\_\_\_\_

\* \* \* \* \*

I / We \_\_\_\_\_ hereby  
confirm that our firm has not been banned or blacklisted by any Government  
Organization / Financial Institutions/ Court/ Public Sector Unit/ Central  
Government.

Place:

Date:

Signature of the supplier

Name :

Designation :

Seal :

ANNEXURE – VI

## (AUTHORISATION LETTER FROM THE FIRM)

To  
 The VC & MD  
 APSAIDC Ltd.,  
 A.P., Hyderabad

Dear Sir/Madam,

Sub: Ref.No. \_\_\_\_\_

\* \* \* \* \*

I / We \_\_\_\_\_ (manufacturer) hereby certify  
 that Sri \_\_\_\_\_ working as \_\_\_\_\_  
 (Designation) in our company / firm and he is authorized to represent  
 M/s \_\_\_\_\_ (Manufacturing company) is submitting the  
 application for ipmkits and sweepnets and conclude the contract with you.

We are confident that Sri \_\_\_\_\_ is having ability to  
 represent us and provide full support in making your empanelment successful.  
 Further we authorized him to furnish any technical details and to quote and  
 negotiate the price quoted.

Signature of Authorized Representative:

Attested

Signature of the supplier

Name :

Designation:

Seal :